



## Dog/Animal Control Complaint Worksheet

*\*required information for investigation*

Date \_\_\_\_\_ Time \_\_\_\_\_ For Town/Village of \_\_\_\_\_

\*Complainant \_\_\_\_\_

**\*Address** \_\_\_\_\_

\*Telephone Number \_\_\_\_\_

\*Date of Offense \_\_\_\_\_ \*Time of Offense \_\_\_\_\_

## Location of

\*Offense \_\_\_\_\_

### \*Description of

Offense \_\_\_\_\_

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## Victim

## Description of

## Injuries/damage

**\*Animal Owner**

**\*Animal Owner's address**

Animal Owner's telephone number

\*Description of Animal - Breed      Color      M/F      Age

Name of animal \_\_\_\_\_ license Y/N # \_\_\_\_\_

Current rabies vaccine Y/N Date of expiration \_\_\_\_\_

What evidence do you have to support your claim?

Photos-

Video-

Witnesses-

Dates and times-

Bark/noise log- ( date the dog was barking and for how long. EX: 4/4/20 from 8:15 a.m.- 9:30 a.m.) *Please note of the municipalities I cover as ACO/DCO only the Village of Fort Edward has a set time limit on barking and this is listed under village code enforcement and not under the dog codes of the town.*

\*I, the complainant, attest the information I have given is true and accurate and understand that I am hereby informed that making a false statement is punishable as a class "A" misdemeanor pursuant to section 210.45 of the penal law of New York State.

Signed by the

complainant \_\_\_\_\_ date \_\_\_\_\_

Printed name of complainant \_\_\_\_\_

Received by DCO/ACO on \_\_\_\_\_ Responded \_\_\_\_\_ via \_\_\_\_\_  
ACO/DCO Shannon Celeste NACI [SCelesteNACI@gmail.com](mailto:SCelesteNACI@gmail.com) Please return this  
form via email or to the municipal office.

ACO/DCO handles issues that pertain to Article 7 of NYS Agriculture and Market law and local municipal ordinances that pertain to dogs under local dog municipal dog law.